

# A+ TUTORING CLASS

Syllabus

K-12 School Counselor

**Course Description:** In this class, students will fulfill the 50 hour A+ Tutoring Requirements as stated in the signed A+ Agreement. Students will be assigned to an elementary teacher/class for 2 semesters. The high school student will report to their teacher's classroom and will provide tutoring with an assigned student or small group for the class period. In addition, the high school student will receive a pass/fail grade for keeping a signed and accurate weekly time log, checking in with the teacher on time, and for recording journal entries regarding their tutoring experience. These requirements, in addition to the requirements set forth by the A+ Agreement, will be enforced.

**Textbook:** None

**Prerequisite:** The student must have a signed A+ Agreement with the school district and must be entering their senior year.

## Objectives/Activities:

1. Students will report to their tutoring assignment on time.
2. Students will be able to provide tutoring for their assigned student or assist the teacher in providing instruction to a small group.
3. Students and teacher will be able to determine which tutoring strategies should be used to assist in the learning process.
4. Students will record a daily time-log to be signed by the teacher and kept in their A+ folder.
5. Students will journal about their tutoring experiences for the month and submit to the A+ Coordinator and keep in their A+ folder.
6. Students will report to Dual Credit Instructor's room prior to the start of each A+ tutoring hour so that she may mark you in attendance.

**Grading Scale:** Grades are based upon attendance, completed time-log sheets, journal entries, and teacher evaluation of the tutoring partnership.

Completed time-log sheets	100 pts
Four (4) journal entries @ 25 pts each	100 pts
<b>(Penalty of minus 5 pts for each day late)</b>	
Teacher evaluations	<u>100 pts</u>
<b>Total:</b>	<b>300 pts</b>

**Attendance/Make-Up Work:** Attendance is crucial to a successful completion of the A+ Program. Students must maintain at least a **95 % attendance rate** to remain eligible for the program. Students who are absent must log their absences on their time-log sheet and should provide an explanation for the absences. Students who do not meet the 50 hour tutoring requirement must schedule additional tutoring times with the A+ Coordinator. **Any student not completing all paper work and receiving at least 270 points out of the 300 will not receive credit for passing the class. However, he/she will be eligible for the A+ benefits.**

Submitted on: \_\_\_\_\_ Name: \_\_\_\_\_

## Journal Sheet

Please complete the monthly journal (due the last day of the month) and keep it in your A+ folder. Each journal entry is worth 25 points for a total of 100 points for the semester.

\_\_\_\_\_ : (1) Name 3 things that you learned about your teacher or tutoring experience. (2) Describe your tutoring activities for the week. What subject did you help your student with? What tutoring strategies worked? What tutoring strategies did not work?

# Teacher Evaluation of A+ Tutor

Name: \_\_\_\_\_ Supervising Teacher: \_\_\_\_\_

Date: \_\_\_\_\_ Hour: \_\_\_\_\_

Use the following grading scale, with 1 being the lowest and 5 being the highest.  
1-Never 2-Seldom 3-Occasionally 4-Frequently 5-Always

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
A+ student accepts responsibility.					
A+ student follows instructions willingly.					
A+ student accepts guidance from cooperating teachers.					
A+ student is considerate.					
A+ student takes initiative in working with students.					
A+ student accepts constructive criticism.					
A+ student displays mature behavior.					
A+ student is prompt.					
A+ student is regular in attendance.					
A+ student is enthusiastic about tutoring.					

Comments:

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

